

**COUNCIL OF CHAIRS AGENDA**  
**July 27, 2024, 10am - noon**  
**Multiplatform Meeting (Blue Room and zoom)**

Purpose: In conjunction with policy governance, the Council of Chairs is the central place where information is shared between the Coordinating Team and Chalice's committees and groups. Such information includes budgeting requests and approvals, policies, calendaring, congregational goals and outcomes, information between groups, best practices in governance and congregational life, and training on desired topics. Training topics support and inform congregational leaders on matters pertaining to religious leadership.

CT email: [coordinatingteam@chaliceuucongregation.org](mailto:coordinatingteam@chaliceuucongregation.org)

1. Gathering (10—10:20 am)
  - a. Land acknowledgment
  - b. Chalice lighting
  - c. Welcome to the quarterly Council of Chairs meeting
  - d. Name and committee/group you represent  
(online post in the chat, in-person sign in sheet)
  - e. Check-in by triad in breakout rooms/small groups (6 minutes)
2. Discussion Topic (10:20 am—11:20 am)
  - a. The challenges of Sunday coffee hour/social hour
3. News from CT to Committees (11:20—11:35 am)
  - a. News
    - i. Year-in-Review forms are due ASAP
    - ii. Tech questions for Dean?
  - b. Reminders
    - i. Please keep the Enuus and the Chalice calendar updated (Notify the Office Administrator at [office@chaliceuucongregation.org](mailto:office@chaliceuucongregation.org))
    - ii. Chalice Leaderboard website: <https://chaliceleaderboard.weebly.com/>
  - c. Review calendar for the coming year
4. News from/between Committees (11:35—11:55 am)
5. Closing in the chat (11:55 am—noon)
  - a. Feedback on the meeting: What was useful to you? What training would you like to see in the future?

Significant Dates:

- July 13, 2024 – Council of Chairs meeting, Year-In-Review forms due
  - October 26, 2024 – Chalice Auction (live)
  - May 30-June 1 – All Church Camp at DeBenneville Pines
  - June 18-22 – General Assembly (Baltimore, MD)
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## **Guidelines for Committees/Teams Receiving Congregational Funds**

The Coordinating Team asks committees and teams that request and receive money in Chalice's annual operating budget to:

- Submit a budget request by the required deadline using the Budget Request Form that is provided by Coordinating Team.
- Make every attempt to have a representative present at quarterly Council of Chairs meetings. These meetings are an important part of the congregation's leadership development and also serve as a crucial conduit of information between the Coordinating Team and Chalice's committees and teams.
- Submit annual reports as needed to inform the congregation and leadership: the year-in-review report due in the summer and the monitoring report due in the fall.

## **COUNCIL OF CHAIRS COVENANT**

**Adopted October 10, 2015**

As leaders of the congregation, we understand that we play an integral role in Chalice's ability to live our mission and vision. We also understand that we are in relationship with one another as leaders.

Therefore, we covenant to:

Respect the importance of thoughtful participation in the Council of Chairs:

- We attend quarterly Council of Chairs meetings
- We facilitate two-way communication between our groups and other leaders
- We help ensure that congregants' ideas get heard
- We understand that other leaders and groups want to know what is going on with our group

Respect, support, and encourage each other:

- We trust that our fellow leaders and groups are working hard to make thoughtful decisions
- We listen to each other with open minds and with respect
- We value the work we do together
- We support ongoing initiatives

Cultivate a leadership culture of innovation and experimentation:

- We nurture new leadership in our groups
- We respect experiments and new ideas
- We consider there may be no "wrong" or "right" ideas and ways of doing things
- We learn from the past and look forward with vision
- We recognize that circumstances are always changing and what hasn't worked before might be worth a try

**Chalice Mission:** With love at the center, the mission of this church is to...

INSPIRE individual and communal spiritual growth

CONNECT through worship, music, learning, and caring ministries

ACT in the service of promoting UU principles in ourselves and the wider world

**Chalice Vision:**

Chalice UU Congregation is a place where we can be in community with others who share a thirst for justice in the world, our hearts and minds can be opened and transformed, we celebrate diversity, creativity, inspiration, joy, and hope, and we are encouraged and supported to develop and share our unique talents.

**Strategic Guideposts:**

Guidepost 1: Build a welcoming community that supports opportunities to foster strong relationships within Chalice for congregants as well as visitors.

Guidepost 2: Provide opportunities for transformative religious/spiritual development for all ages.

Guidepost 3: Guided by the 8th principle and with love at the center, engage in thoughtful social justice action within the congregation, our North County communities, and the wider world.

Guidepost 4: Encourage and support congregants and visitors to develop and share their unique creative talents with one another and in the wider community.

Guidepost 5: Engage the congregation in deeply understanding and participating in the communal stewardship of Chalice UU.