

COUNCIL OF CHAIRS AGENDA
April 13, 2024, 10am - noon
Multiplatform Meeting (Blue Room and zoom)

Purpose: In conjunction with policy governance, the Council of Chairs is the central place where information is shared between the Coordinating Team and Chalice's committees and groups. Such information includes budgeting requests and approvals, policies, calendaring, congregational goals and outcomes, information between groups, best practices in governance and congregational life, and training on desired topics. Training topics support and inform congregational leaders on matters pertaining to religious leadership.

CT email: coordinatingteam@chaliceuucongregation.org

1. Gathering (10—10:20 am)
 - a. Land acknowledgment
 - b. Chalice lighting
 - c. Welcome to the quarterly Council of Chairs meeting
 - d. Name and committee/group you represent
(online post in the chat, in-person sign in sheet)
 - e. Check-in by triad in breakout rooms/small groups (6 minutes)
2. Discussion Topic (10:20 am—11:20 am)
 - a. Recruiting -- Having a job description for your committee/team members or leaders
 - b. Welcoming (“onboarding”) new people to your group
How to welcome new people to your team and your meeting
 - c. Team development: Forming, storming, norming, performing
3. News from CT to Committees (11:20—11:35 am)
 - a. News
 - i. Budget request forms are due April 27
 - ii. Tech questions for Dean
 - b. Reminders
 - i. Please keep the Enuus and the Chalice calendar updated (Notify the Office Administrator at office@chaliceuucongregation.org)
 - ii. Chalice Leaderboard website: <https://chaliceleaderboard.weebly.com/>
 - c. Review calendar for the coming year
4. News from/between Committees (11:35—11:55 am)
5. Closing in the chat (11:55 am—noon)
 - a. Feedback on the meeting: What was useful to you? What training would you like to see in the future?

Significant Dates:

- April 19-20, 2024 – Regional Assembly (multiplatform) in Colorado
- April 21, 2024 – Celebration Sunday (end of pledge drive)
- May 31-June 2 – All Church Camp at DeBenneville Pines
- June 9, 2024 – Congregational Meeting
- June 20-23 – General Assembly (online)
- July 13, 2024 – Council of Chairs meeting, Year-In-Review forms due

Guidelines for Committees/Teams Receiving Congregational Funds

The Coordinating Team asks committees and teams that request and receive money in Chalice's annual operating budget to:

- Submit a budget request by the required deadline using the Budget Request Form that is provided by Coordinating Team.
- Make every attempt to have a representative present at quarterly Council of Chairs meetings. These meetings are an important part of the congregation's leadership development and also serve as a crucial conduit of information between the Coordinating Team and Chalice's committees and teams.
- Submit annual reports as needed to inform the congregation and leadership: the year-in-review report due in the summer and the monitoring report due in the fall.

COUNCIL OF CHAIRS COVENANT

Adopted October 10, 2015

As leaders of the congregation, we understand that we play an integral role in Chalice's ability to live our mission and vision. We also understand that we are in relationship with one another as leaders.

Therefore, we covenant to:

Respect the importance of thoughtful participation in the Council of Chairs:

- We attend quarterly Council of Chairs meetings
- We facilitate two-way communication between our groups and other leaders
- We help ensure that congregants' ideas get heard
- We understand that other leaders and groups want to know what is going on with our group

Respect, support, and encourage each other:

- We trust that our fellow leaders and groups are working hard to make thoughtful decisions
- We listen to each other with open minds and with respect
- We value the work we do together
- We support ongoing initiatives

Cultivate a leadership culture of innovation and experimentation:

- We nurture new leadership in our groups
- We respect experiments and new ideas
- We consider there may be no "wrong" or "right" ideas and ways of doing things
- We learn from the past and look forward with vision
- We recognize that circumstances are always changing and what hasn't worked before might be worth a try

Chalice Mission: With love at the center, the mission of this church is to...

INSPIRE individual and communal spiritual growth

CONNECT through worship, music, learning, and caring ministries

ACT in the service of promoting UU principles in ourselves and the wider world

Chalice's Vision: Chalice is a vibrant center of liberal religious values, a beacon to the communities we serve, with innovative ministries and flourishing activities.

Chalice Congregational Goals for 2023-2024

- As a congregation, we commit to supporting families, in all their incarnations, with emphasis on families with children and youth in RE and on intergenerational relationships by creating, maintaining, and strengthening appropriate programs.
- Facing challenging financial times after the building of the Hub followed by the pandemic, it is necessary that all Chalice congregants deeply understand and participate in creating a sustainable and generous financial environment.
- Our commitment is to support our anti-racist work and the building of a beloved multicultural community. We will use existing and additional resources to encourage the reconciliation and expansion of involvement among all groups and congregants.

Chalice's Goals 2018-2023:

- Increase the number and diversity of congregational participants, including families and people of all ages: and expand the facilities and grounds.
- Enhance programs and ministries that nurture congregants' spirits within a caring community.
- Become increasingly active with local social justice, community service and human rights organizations.
- Place more emphasis on religious education programs for children and for adults.
- Foster increased music, performance and other creative endeavors.