

*Open Hearts, Open Minds, Open Doors, Nurturing Spirits;  
Seeking Justice within the Wider World*

**Announcement of Chalice Unitarian Universalist Congregation  
Annual Congregational Meeting**

**Date/Time:** **Sunday, June 11, 2017 at 12:30 P.M.**

Childcare is available if requested in advance. Please contact Office Administrator Paula Gonzales by Sunday, June 4th, if you require childcare so she can make arrangements.

**Location:** Chalice Unitarian Universalist Congregation  
2324 Miller Avenue, Escondido, California 92029

**Purpose:** The Annual Congregational Meeting will vote on new officers, trustees, a budget for 2017-2018, and minor revisions to our bylaws.

**Agenda:**

1. Call to Order (Congregation President, Kathy Zapata)
2. Chalice Lighting (Rev. Sharon Wylie)
3. Confirmation of Quorum (Board Secretary, Michele Nelson)
4. Approval of Minutes of June 12, 2016 Annual Congregational Meeting (Board Secretary, Michele Nelson)
5. President's Report (Kathy Zapata)
6. Election of Board Members and Officers (Chair of Nominating Committee, Lloyd Kelly)
  - a. Marshall Fogel – Vice President
  - b. Rita Hill – Treasurer
  - c. Becky Sangha – Trustee
  - d. Ralph Peters – Trustee
  - e. Lara Brown – Trustee
7. Board Officers and Trustees continuing to serve in 2017-2018
  - a. Nancy Bowen – President
  - b. Michele Nelson – Secretary
  - c. Ed Hall – Trustee
  - d. Karen McComb – Trustee
  - e. Past President – Kathy Zapata
8. Election of new Nominating Committee Member (Chair of Nominating Committee, Lloyd Kelly)
  - a. Susan Spoto (serving 2017-2020)
9. Nominating Committee Members Continuing to Serve
  - a. Deb Coon (serving 2015-2018)
  - b. Andi Stout (serving 2016-2019)
10. Treasurer's Report (Treasurer, Ann Cunningham)
11. Approval of Budget for July 1, 2017 – June 30, 2018 (Treasurer, Ann Cunningham)
12. Approval of By-laws Changes (President, Kathy Zapata)
13. Approval of Chalice Long-Range Planning Task Force Visions and Goals 2018-2023 (Vice President and Task Force Chair Nancy Bowen)
14. Building Update (Chair of Renovation Committee, Bob Nelson)
15. Capital Campaign Update (Chair of Capital Campaign Task Force, Jim Idell)
16. Acknowledgement of Committees, Staff, and Minister (Vice President, Nancy Bowen)
17. Summary Remarks (President, Kathy Zapata)
18. Adjournment (President, Kathy Zapata)

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**[See below for By-laws Voting References and Absentee Ballot information]**

**By-Laws Voting References:**

1. Voting Members (Article III, Section B) – “A Voting Member shall be at least thirteen (13) years of age, shall have been a Member for sixty (60) days, shall be an active participant having given time, and shall have pledged or given fair share support in the current fiscal year (or obtained a waiver).”
2. Quorum Requirements (Article V, Section B) -- “Thirty-three percent (33%) of the number of Members as of one month prior to the meeting shall constitute a quorum. ... Absentee voters shall not be counted in determining a quorum.”

**Absentee Ballots:** To obtain an absentee ballot, contact Secretary Michele Nelson by phone at 858-487-0617 or by email at [micheletnelson@gmail.com](mailto:micheletnelson@gmail.com).

All absentee ballots must be returned to Secretary Michele Nelson via fax, scan, email or mail and must be received before the meeting. Please note that if any amendments are made to any of the documents being voted upon, that portion of your absentee vote cannot be counted.